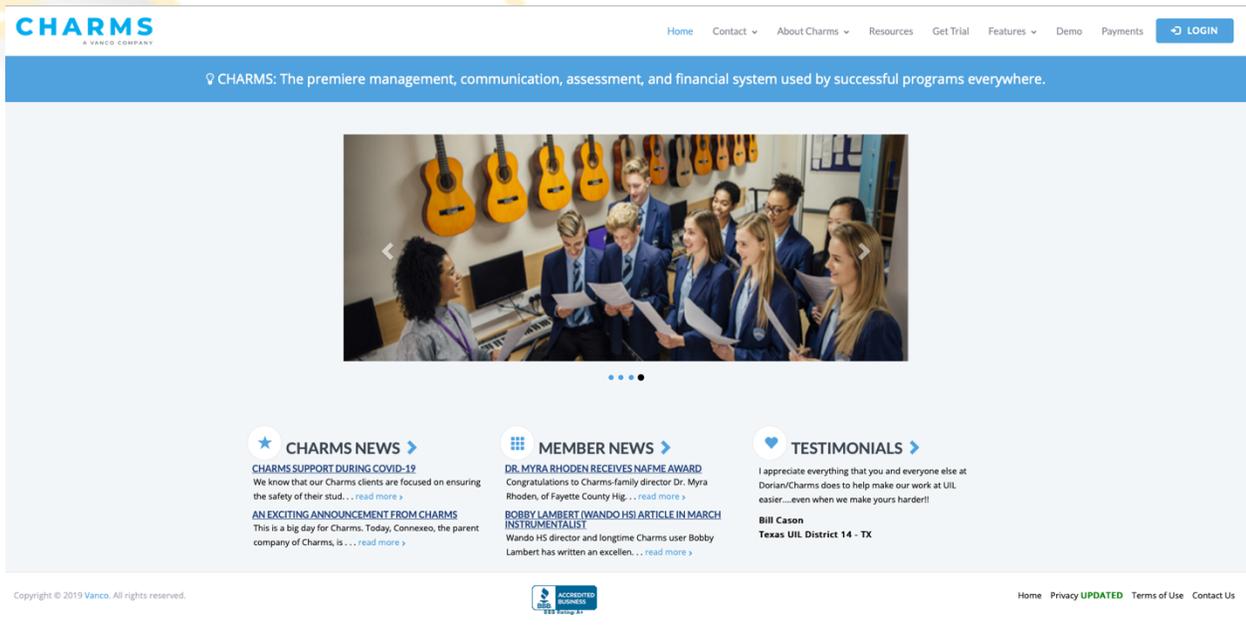


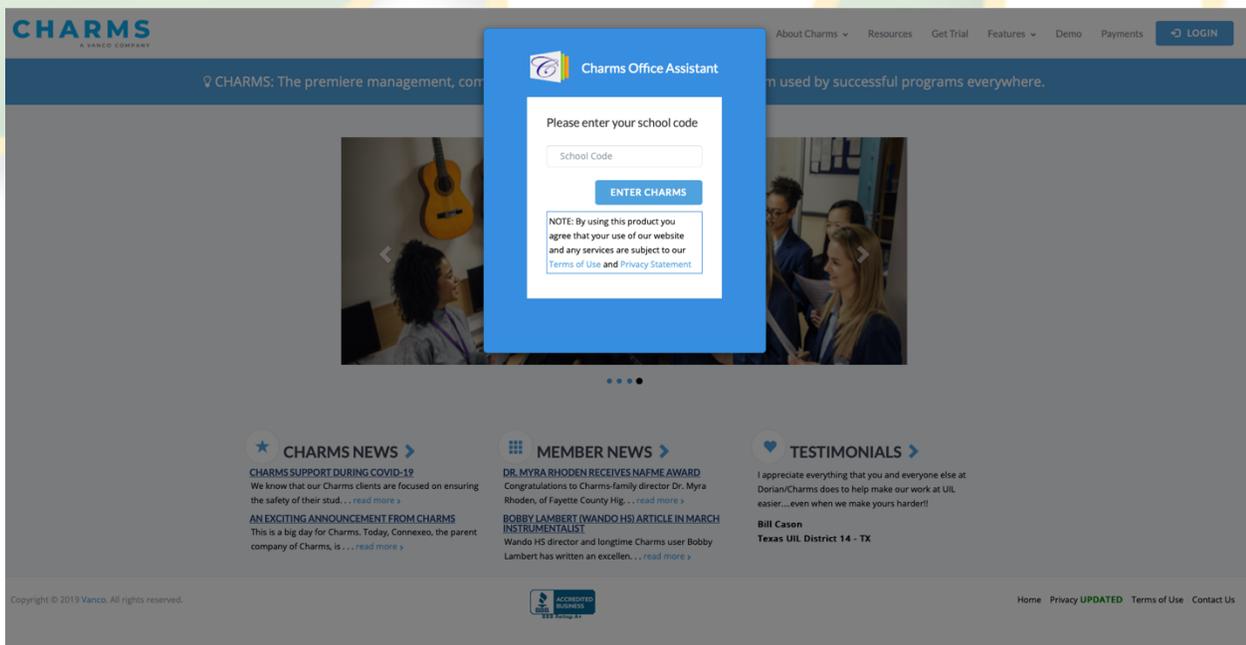
Charms 101

Student/Parent Login Instructions:

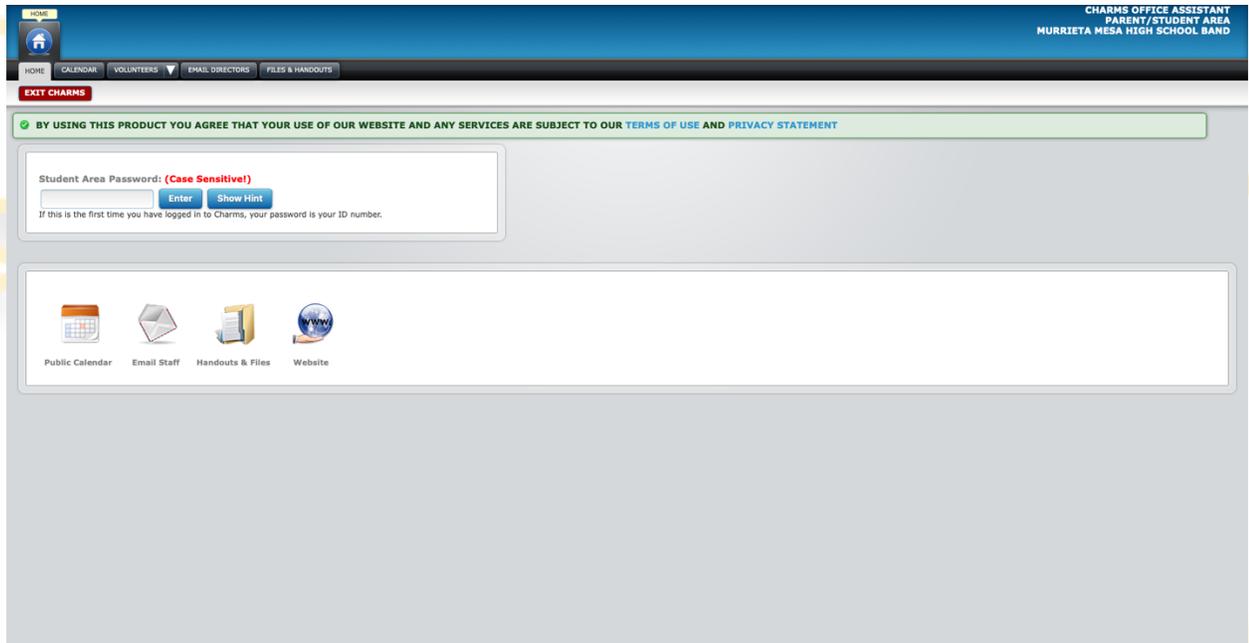
1. Go to www.charmsoffice.com or www.mmhsperformancecorps.org
2. Click login
 - a. Then click – Parents/Students/Members



3. Enter our school code: performacecorps



4. Enter your Charms Login Information
 - a. For New Students – this is your long district student ID
 - b. Returning members – Use your existing login information.



Charms VOLUNTEER Guide

1. Login to your charms account
2. You may sign up to volunteer from the calendar menu or the Volunteer menu

Using the Calendar menu

1. From the HOME screen click on the “Calendar” icon
2. Browse the calendar for opportunities
 - a. Each event that needs volunteers will be denoted with a helping hand icon
 - b. Sometimes days have multi events and you will need to click the “more events” button.
3. Click the helping hand button. 
4. View and sign up for volunteer opportunities.

